

Appendix C

Education Travel Plans Transformation Proposal

Service Area:	Children's
Director:	Julian Wooster
Strategic Manager	Claire Merchant-Jones
SAP Node	EDBI

1. Description of transformation proposal:

Increase the number of Personal Travel Payments (PTPs) and Capacity of Independent Travel Trainers (ITT's)

Increase the number of active PTPs in use in Somerset by identifying all children that are travelling individually and contacting their parents to revisit conversations around acceptance of a PTP.

Increase the capacity of ITT's to work with a greater proportion of children with Education Health Care Plans to ensure they are able to travel independently on public transport to Post-16 provision and reduce the need for the LA to have to organise contracted vehicles.

2a. Benefits (Non-Financial) and Opportunities

PTPs – Increased take up of PTP's will provide more parents with the freedom to make their own arrangements in relation to getting their children to and from school, including the use of after school clubs, car sharing, child minders etc.

PTP's - Reduction in the number of journeys having to be arranged by the LA.

ITTs – Increased capacity within the ITT team will enable them to support more children with Education Health Care Plans (EHCP's) to develop their independence and transition to adulthood.

ITT's – More children with EHCP's will be able to travel independently on Public Transport

2b. Financial Benefits - Will be completed by Finance

Financial benefits identified should be evidence based and financial analysis should be undertaken which establishes how each future benefit is measured and signed off. Please also include any costs and income including Capital Costs, Capital Receipts, Estimate of Redundancy costs, Estimate of Resource costs to deliver.

Financial Year	Financial benefits (to	Income Generated	Cost Involved	Total	Ongoing or One-off?
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	the nearest £100)				
2021/22	£330,000	£0	-£189,000	£141,000	Ongoing
2022/23	£240,000	£0	-£0	£240,000	Ongoing
2023/24	£210,000	£0	-£0	£210,000	Ongoing
Total	£780,000	£0	-£0	£591,000	

3. Transformation investment and Support required

Please include information about leverage funding/match funding from external sources as well as any additional resources required e.g. Finance, HR, legal, IT, procurement, project management.

Investment Type	Yes/no	Amount of Investment Needed	Year	Or any Additional support needed at no cost.
Financial	No			
HR	No			
Legal	No			
ICT	No			
Procurement	No			
Change	No			
Business Support	No			
Other (Additional resource & additional County Tickets for training purposes)	Yes	£191,000	20/21up to 22/23	

4. Any Risk or Impact on residents, businesses and other organisations & Impact on other services we provide (please include and legal issues identified):

Are there impacts on other services delivered by other services, including impacts on support services and/or the requirement for additional support/spend (such as property/ICT)?

- No

Are there services which partners could provide instead? What would the impact be on residents? Could residents be empowered to do it themselves? How are business and other organisations affected?

- No – there is already an established team delivering the service

What key risks are being considered (i.e. impact on community, knock-on impact on Council teams and other agencies)?

- Parents may be resistant to their children being trained to travel

independently which would result in a continued/increased dependence on the SCC (Transporting Somerset team) for travel arrangements

What are the interdependencies and dependencies for this proposal?

- We will be reliant on schools to support and promote the ITT approach to increase the number of children receiving training to travel independently. Schools will also be instrumental in supporting families/carers to see the benefit of increased independence for their children
- Somerset Parent Carer forum who have offered to support and promote the benefits of ITT to their members

Equalities Impact Assessment- Is the equality duty relevant - Yes/No? (N.B If yes, a separate EIA will need to be completed in full and signed off by the Corporate Equality Manager)

- No – there is no negative impact on Children and their families/carers because this is an extension of an existing service and it will result in an increased service

Would there be a need to carry out staff/public or stakeholder consultation - Yes/No? If yes, how is it proposed that this happens?

- No formal consultation is required. This is an extension of existing operational activities

5. Timescale to deliver key milestones:

Milestone	Date
PTPs - Revisit conversations with parents	Oct 20? Ongoing to 2022
ITTs – Agree budget increase	Oct 19
Recruitment of additional ITTs	Nov 19 to Dec 19
Familiarisation training and casework allocation	Jan 20 to Feb 20
New ITT recruits begin training children	Mar 20

6. Confidence level:

Please indicate a level of confidence in delivering the proposal. Please also provide a brief explanation for the chosen confidence level.

Confidence Level	Please Tick	Confidence Level	Please Tick
25%- Remote		75% - Probable	<input checked="" type="checkbox"/>
50%- Unlikely		100%- Certain	

Explanation here:

Confidence in achieving **cost avoidance** is high

Financial benefits & investment	By whom	Date
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validated (Y/N)	(Sign)	
Sign off from Strategic Manager	Claire Merchant-Jones	23.12.2019
Equalities Sign off	Tom Rutland	20.12.2019
Finance Sign off	Adele Mclean	23.12.2019

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For internal information only:

Information has been sent to and acknowledge by (Y/N)	By whom	Date
Legal	Tom Woodhams	
Insurance	Heather Hall	
HR	Vicky Hayter	